



**COLLEGE
OF
ENGINEERING**

University of the Philippines

Melchor Hall, U.P. Campus, Diliman, Quezon City, Philippines 1101

Tel. No. 920-8860; 928-3144; 9818500 Loc. 3104

Instructions to the student: Fill up the student details in the upper part of the form and present this to the OCG. Make sure to bring the signed certificate (bottom half) and present this when claiming your readmission results at the College Sec Office.

TO: Office of Counseling and Guidance
Vinzon's Hall, UP Diliman

Referral Slip

This is to refer our student whose details appear below for counseling and / or career assessment evaluation in relation to his/her readmission appeal at the College of Engineering.

Name	
Student Number	
Degree Program	
Readmission for	Sem/AY

After availing of the OCG service/s, we request that a certificate be issued to the student as it is a requirement for claiming his/her readmission appeal results from the College Secretary's Office.

(no signature required)

DR. JHOANNA RHODETTE I. PEDRASA

College Secretary

TO: College Secretary's Office
Vinzon's Hall, UP Diliman

Certification

This is to certify that the student whose details appear below has undergone counseling and / or career assessment evaluation in relation to his/her readmission appeal at the College of Engineering.

Name	
Student Number	
Degree Program	
Readmission for	Sem/AY

Remarks: _____

Counselor's Name and Signature: _____
Date: _____