

CERTIFICATION OF NON-ATTENDANCE

(for withdrawal of enlistment)

This certifies that (name of student) under (degree program) with student number _____ did not attend the class/es listed below during the (semester) of AY _____

#	Class code	Course	Name of Faculty	Signature	Date	Verified by	Date
1	_____	_____	_____	_____	_____	_____	_____
2	_____	_____	_____	_____	_____	_____	_____
3	_____	_____	_____	_____	_____	_____	_____
4	_____	_____	_____	_____	_____	_____	_____
5	_____	_____	_____	_____	_____	_____	_____
6	_____	_____	_____	_____	_____	_____	_____
7	_____	_____	_____	_____	_____	_____	_____

This certification is issued upon the request of the student to process the withdrawal of all of his/her enlistment/s

Endorsed by:

Dr. Jhoanna Rhodette I. Pedrasa
College Secretary

Date: _____

I hereby understand that I will be tagged as “Low Priority” in the next term’s Preenlistment or will be delayed for 1 hour in the next term’s real-time enlistment due to this late withdrawal of enlistment that prevented other students from enrolling in the class slots I held.

(signature)
Name of student

Date: _____