



**National Graduate School of Engineering
College of Engineering
UNIVERSITY OF THE PHILIPPINES
Diliman, Quezon City 1101 Philippines**

*Staple three pieces of
passport-sized
photographs here*

APPLICATION FORM
ADMISSION TO THE GRADUATE PROGRAM OF
ELECTRICAL AND ELECTRONICS ENGINEERING INSTITUTE

LAST NAME

GIVEN NAME

MIDDLE/MAIDEN NAME

INSTRUCTIONS

- Request three (3) former professors or technical experts acting as your supervisor as references to accomplish Form NGSE-02. Each accomplished form should be enclosed in a sealed envelope, with a signature across the seal. Accomplished forms may be returned to the applicant or may be sent directly to the NGSE Office.
- Accomplish this form completely.
- Assemble the following documents to your consolidated application pack:
 Form NGSE-01
 Form NGSE-02 (accomplished recommendation forms), in sealed envelopes, if these were sent back to you by your referees
 One (1) official copy and two (2) photocopies of Transcript of Records bearing the school seal and the registrar's signature
 Three (3) recent passport size pictures
 Original and one (1) photocopy of NSO Birth Certificate (for Filipino applicants)
 Photocopy of passport (for foreign applicants)
 TOEFL official score (Only for foreign applicants whose native language or primary medium of instruction in secondary school and college is not English). A score of at least 61 in the internet-based Test of English as a Foreign Language (Education Testing Service, Princeton, New Jersey, 08540 USA) is required.
- Pay non-refundable application fee of Php 100.00 for Filipino citizens or Php 200.00 for resident foreign applicants at the Cashier's Office (behind PNB Bldg.), U.P. Campus, Diliman, Quezon City. For non-resident foreign applicants, send a check in the amount of US \$ 20.00 payable to the "University of the Philippines".
- Signed forms and requirements and receipt for the payment of the application fee must be submitted on or before the deadline of the application period. Please send the complete set of requirements to the National Graduate School of Engineering, College of Engineering, University of the Philippines, 1101 Quezon City, PHILIPPINES
- Wait for the final decision on your application, which will be communicated to you by email and/or phone.

For National Graduate School of Engineering Office Use Only

(To the applicant: Do not fill this portion)

Date of Submission: _____
 Received by: _____

OR Number: _____

	SCHOOL	AVERAGE
BS		
MS		

For Department/Institute/Program Admission Committee Use Only

(To the applicant: Do not fill this portion)

The Department/Institute/Program Admission Committee recommends that the applicant be:

- admitted as a graduate degree student.
- admitted as a non-degree student (probationary admission) subject to the following condition(s):

- refused admission.

Department Chairman / Institute Director / Program Coordinator
 Printed Name & Signature

Date

I. PROGRAM OF STUDY

1.a Degree Program and Intended Plan of Study:

- Master of Engineering in Electrical Engineering
 - Professional Science Masters
 - Technology / Market Interest: _____
 - Area of Concentration: _____
 - STeP-UP (Nanosatellite Engineering)
 - Power and Power Electronics / Renewable Energy
 - Power / Electronic Power Distribution
 - Computers and Communication
 - Instrumentation and Control
 - Microelectronics
 - Power
 - Others (specify): _____
- Master of Science in Electrical Engineering
 - STeP-UP (Nanosatellite Engineering)
 - Computers and Communication
 - Instrumentation and Control
 - Microelectronics
 - Power
 - Others (specify): _____
- Doctor of Engineering in Electrical and Electronics Engineering
 - Computers and Communication
 - Instrumentation and Control
 - Microelectronics
 - Power
 - Others (specify): _____
- Doctor of Philosophy in Electrical and Electronics Engineering
 - Computers and Communication
 - Instrumentation and Control
 - Microelectronics
 - Power
 - Others (specify): _____

1.b. (For PhD only) Title of your research proposal:

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1.c. Studying: Full time Part time

1.d. Intended start of study: ___ Semester AY 20__ - 20 __

1.e. Indicate the name of the potential program/research advisers

Adviser (1st choice):

Adviser (2nd choice):

Adviser (3rd choice):

1.f. Are you applying for another scholarship / grant? (YES / NO)

If yes, what is the name of the scholarship program which you are applying for? _____

II. PERSONAL INFORMATION

2.a. Last Name	<input type="text"/>	Sex	<input type="text"/>
Given Name	<input type="text"/>	Birth Date (MM/DD/YY)	____/____/____
Middle Name	<input type="text"/>	Birthplace	<input type="text"/>
Maiden name for Married Females	<input type="text"/>	Civil Status	<input type="text"/>
Country of Origin	<input type="text"/>	Citizenship	<input type="text"/>

2.b. Current Address	<input type="text"/>		
Postal Code	<input type="text"/>	Country	<input type="text"/>
Permanent Address	<input type="text"/>		
Postal Code	<input type="text"/>	Country	<input type="text"/>

2.c. Contact Number	<input type="text"/>
Telephone Number	<input type="text"/>
Fax Number	<input type="text"/>
E-mail Address	<input type="text"/>

2.d. Father's Name	<input type="text"/>	
Mother's Name	<input type="text"/>	Please use maiden name here

2.e. Emergency Contact Person	
Complete Name	<input type="text"/>
Complete Address	<input type="text"/>
Relationship	<input type="text"/>
Contact Number	<input type="text"/>

III. EMPLOYMENT INFORMATION

3.a. Current Employment Status	<input type="text"/>
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3.b. Currently Employed Applicants (Full-Time/Part-Time)	
Position	<input type="text"/>
Length of Service	<input type="text"/>

Company Name		Telephone Number	
Office Address		Fax Number	
E-mail Address		Company Website	

3.c. Currently Self-Employed Applicants

Business Name			
Business Address			
E-mail/Website		Telephone Number	
Type of Business		Years of Operation	

3.d. Employment History

Period (MM/YY)		Full Time (F) or Part Time (P)	Name of Employer	Title/Position
From	To			

IV. ACADEMIC BACKGROUND

4.a. SECONDARY EDUCATION ^a

Last High School Attended		Date Started	
School Name		Date Graduated	
School Address			

4.b. TERTIARY EDUCATION ^{a,c}

Name of Institution	Location	Degree Received	Enrollment (MM/YY)	
			From	Until

4.c. POST-GRADUATE STUDIES ^{a,b,e}

Name of Institution	Location	Degree Received	Enrollment (MM/YY)	
			From	Until

4.d. SCHOLASTIC HONORS & AWARDS RECEIVED ^e

Title	Awarding Institution	Date Received

4.e. RECENT SCIENTIFIC PUBLICATIONS ^{c,e}

Title of Paper	Title of Publication	Date Published

4.f. RECENT SCIENTIFIC CONFERENCE PRESENTATIONS ^{c,e}

Title of Paper	Name of Conference	Date Presented

4.g. OTHER QUALIFICATIONS ^{d,e}

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a Verified copies of academic documents must be attached to this application. Filipino or English translations are STRICTLY required.

b All postgraduate studies taken, up to obtaining a master's degree.

c Done within the last FIVE YEARS.

d Membership to professional organizations, eligibilities/certificates, professional licenses, etc.

e Use a SEPARATE SHEET if necessary (e.g. title is too long, insufficient number of rows, etc.).

V. ENGLISH PROFICIENCY

For foreign applicants only.

First Language

Primary Medium of Instruction

Secondary Level

Tertiary Level

Test of English Language Proficiency.

Must attach TOEFL Official Score Certificate

Date Taken

Exam Score

VI. PROGRAMMING PROFICIENCY

List the programming languages (e.g. C, C++, Java) you are proficient in & the projects/applications completed using these languages.

Programming Language	Level of Proficiency (1 Lowest, 5 Highest)	Programming Language	Level of Proficiency (1 Lowest, 5 Highest)
	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5		<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5		<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5		<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5		<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5		<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5

Projects/Application

Title of Project	Brief description

VII. ADMISSION ESSAY

Write an essay on a separate sheet of paper about the following:

Discuss details of your other qualifications (e.g. membership in professional bodies, certificates, scholastic honors received) that are relevant to your application to the graduate program, past or ongoing research & development work/experience, research areas of interest, and reasons for applying for the graduate program. You may also indicate professors and/or research laboratories in the department whose work you are interested in joining. If you plan to be a part-time student, discuss the relationship of your planned graduate studies to your present employment and the support, if any, of your present employer for your planned graduate studies.

VIII. REFERENCES

Name	Company of Affiliation & Address	Email	Telephone Number

IX. APPLICANT'S DECLARATION

I declare that the information supplied in this application and the documentation supporting it are true and complete. I acknowledge that the provision of incorrect information or documentation relating to my application may result in cancellation of admission or enrolment. If admitted to the National Graduate School of Engineering, I solemnly agree to abide by the rules and regulations of the College of Engineering and the University of the Philippines.

Signature Over Printed Name

Date

For any inquiries, please contact the National Graduate School of Engineering Office:

NGSE Office, College of Engineering
 Rm. 119 Melchor Hall, Osmeña Avenue
 University of the Philippines Diliman
 Quezon City 1101 PHILIPPINES
 Telephone +632-981-8500 local 3105/ 3106
 Fax +632-926-0723
 E-mail ngse@coe.upd.edu.ph