



**COLLEGE OF ENGINEERING
U.P. Diliman, Quezon City**

APPLICATION FOR SHIFTING/TRANSFER
For students coming from other colleges within Diliman and from other U.P. units

_____ Semester, SY 20____-20____

I wish to apply to (BS) –

Name: (Last Name/Given Name/Middle Name)

Student Number:

Present Address:

Present Campus:

Permanent Address:

Present College:

Contact Number(s):

Present Course:

Email Address:

**Attach/Staple
2x2 picture
(w/ complete name at the back)**

I declare that the above information given is correct & verifiable.

Signature: _____ Date: _____

P30/Application Fee OR No./Date: _____

ACTION OF THE COLLEGE

() **Qualified for:** () BS ChE () BS CE () BS CS () BS EE () BS ECE () BS CoE () BS GE () BS IE () BS ME
() BS MetE () BS MatE () BS EM

Effective: () 1st Semester, 20____-20____ () 2nd Semester, 20____-20____

Remarks: _____

() **Refused/Denied**

Reason(s): _____

Department Chair/Director

DR. TERENCE P. TUMOLVA
College Secretary

PROGRAM REQUIREMENTS

FOR SHIFTEES FROM OTHER COLLEGES WITHIN DILIMAN and TRANSFEREES FROM UP UNITS OUTSIDE DILIMAN

Degree/Program	Shiftees from other colleges within Diliman	Transferees from UP units outside Diliman
BS ChE Chemical Engineering	<ul style="list-style-type: none"> ● General Weighted Average (GWA) = 2.0 or better ● Math & Science Weighted Average (MSWA) = 1.75 or better ● Must have passed Math 53 or equivalent ● Must have passed Chem 16 or equivalent ● No grade of 5.0; no unremoved 4.0 or INC. ● Must have completed at least 30 academic units ● Must not have been in residence for more than 3 years ● Must be able to complete course within prescribed limit (No MRR) ● True Copy of Grades (TCG) ● Must submit letter to the department stating the reason for shifting/transferring and all the contact details. ● Interview with the Admission Committee <p>Chair – Dr. Rizalinda L. De Leon Department of Chemical Engineering</p>	<ul style="list-style-type: none"> ● General Weighted Average (GWA) = 2.0 or better ● Math & Science Weighted Average (MSWA) = 1.75 or better ● Must have passed Math 53 or equivalent ● Must have passed Chem 16 or equivalent ● No grade of 5.0; no unremoved 4.0 or INC. ● Must have completed at least 30 academic units ● Must not have been in residence for more than 3 years ● Must be able to complete course within prescribed limit (No MRR) ● True Copy of Grades (TCG) ● Must submit letter to the department stating the reason for shifting/transferring and all the contact details. ● Interview with the Admission Committee <p>Chair – Dr. Rizalinda L. De Leon Department of Chemical Engineering</p>
Accepting period	1st Semester, 2016-2017	1st Semester, 2016-2017
Deadline of Application	June 15, 2016	June 15, 2016

BS CE Civil Engineering	<ul style="list-style-type: none"> ● General Weighted Average (GWA) = 1.75 or better ● Math & Science Weighted Average (MSWA) = 1.75 or better ● Must have passed Math 17 or equivalent ● No grade of 5.0; no unremoved 4.0 or INC. ● Must have completed at least 30 academic units ● Must not have been in residence for more than 1 year ● True Copy of Grades (TCG) ● Must submit letter to the Institute Director stating the reason for shifting/transferring and all the contact details. <p>Director - Dr. Ricardo G. Sigua Institute of Civil Engineering</p>	<ul style="list-style-type: none"> ● General Weighted Average (GWA) = 1.75 or better ● Math & Science Weighted Average (MSWA) = 1.75 or better ● Must have passed Math 17 or equivalent ● No grade of 5.0; no unremoved 4.0 or INC. ● Must have completed at least 30 academic units ● Must not have been in residence for more than 1 year ● True Copy of Grades (TCG) ● Must submit letter to the Institute Director stating the reason for shifting/transferring and all the contact details. <p>Director - Dr. Ricardo G. Sigua Institute of Civil Engineering</p>
Accepting period	1st Semester, 2016-2017	1st Semester, 2016-2017
Deadline of Application	June 15, 2016	June 15, 2016

Degree/Program	Shiftees from other colleges within Diliman	Transferees from UP units outside Diliman
BS CS Computer Science	<ul style="list-style-type: none"> • Math Weighted Average (Math 17 and higher or equivalents) = 2.25 or better • No grade of 5.0; no unremoved 4.0 or INC. • Must have completed at least 30 academic units • True Copy of Grades (TCG) • Must submit letter to the department stating the reason for shifting/transferring and all the contact details. • Interview/Exam depends upon the grades of students wait for the department notification <p>Chair – Dr. Prospero C. Naval, Jr. Department of Computer Science</p>	<ul style="list-style-type: none"> • Math Weighted Average (Math 17 and higher or equivalents) = 2.25 or better • No grade of 5.0; no unremoved 4.0 or INC. • Must have completed at least 30 academic units • True Copy of Grades (TCG) • Must submit letter to the department stating the reason for shifting/transferring and all the contact details. • Interview/Exam depends upon the grades of students wait for the department notification <p>Chair – Dr. Prospero C. Naval, Jr. Department of Computer Science</p>
Accepting period	1 st & 2 nd Semester, 2016-2017	1 st & 2 nd Semester, 2016-2017
Deadline of Application	June 15, 2016	June 15, 2016

BS EE Electrical Engineering BS CoE Computer Engineering BS ECE Electronics & Communications Engineering	<ul style="list-style-type: none"> • Must have passed Math 17 or equivalent • No grade of 5.0; no unremoved 4.0 or INC. including PE & CWTS/NSTP • Must have completed at least 30 academic units • True Copy of Grades (TCG) • Must submit letter to Institute Director stating the reason for shifting/transferring and all the contact details. <p>Director – Dr. John Richard E. Hizon Electrical & Electronics Engineering Institute</p>	<ul style="list-style-type: none"> • Math & Science Weighted Average (MSWA) = 1.75 or better • Must have passed Math 17 or equivalent • No grade of 5.0; no unremoved 4.0 or INC. including PE & CWTS/NSTP • Must have completed at least 30 academic units • True Copy of Grades (TCG) • Must submit letter to Institute Director stating the reason for shifting/transferring and all the contact details. <p>Director – Dr. John Richard E. Hizon Electrical & Electronics Engineering Institute</p>
Accepting period	1 st & 2 nd Semester, 2016-2017	1 st & 2 nd Semester, 2016-2017
Deadline of Application	June 15, 2016	June 15, 2016

BS GE Geodetic Engineering	<ul style="list-style-type: none"> • Math & Science Weighted Average (MSWA) = 2.50 or better • Must have passed Math 53 or equivalent • No grade of 5.0; no unremoved 4.0 or INC. • Must not have been in residence for more than 3 years • Must have completed at least 30 academic units • True Copy of Grades (TCG) • Must submit letter to the Department stating the reason for shifting/transferring and all the contact details. • Interview with Admission Committee • Must pass stereovision and color vision test <p>Chair – Dr. Ariel C. Blanco Department of Geodetic Engineering</p>	<ul style="list-style-type: none"> • Math & Science Weighted Average (MSWA)= 2.00 or better • Must have passed Math 53 or equivalent • No grade of 5.0; no unremoved 4.0 or INC. • Must not have been in residence for more than 3 years • Must have completed at least 30 academic units • True Copy of Grades (TCG) • Must submit letter to the Department stating the reason for shifting/transferring and all the contact details. • Interview with Admission Committee • Must pass stereovision and color vision test <p>Chair – Dr. Ariel C. Blanco Department of Geodetic Engineering</p>
Accepting period	1 st & 2 nd Semester, 2016-2017	1 st & 2 nd Semester, 2016-2017
Deadline of Application	June 15, 2016	June 15, 2016

Degree/Program	Shiftees from other colleges within Diliman	Transferees from UP units outside Diliman
BS IE Industrial Engineering	<ul style="list-style-type: none"> ● GWA = 2.0 or better and MSWA = 2.25 or better ● Must have passed Math 17 or equivalent ● No grade of 5.0; no unremoved 4.0 or INC. ● Must not have been in residence for more than 3 years ● Must have completed at least 30 academic units ● True Copy of Grades (TCG) ● Must submit letter to the Department stating the reason for shifting/transferring with contact details <p>Chair – Prof. Lowell L. Lorenzo Department of Industrial Engineering and OR</p>	<ul style="list-style-type: none"> ● GWA = 2.0 or better and MSWA = 2.25 or better ● Must have passed Math 17 or equivalent ● No grade of 5.0; no unremoved 4.0 or INC. ● Must not have been in residence for more than 3 years ● Must have completed at least 30 academic units ● True Copy of Grades (TCG) ● Must submit letter to the Department stating the reason for shifting/transferring with contact details <p>Chair – Prof. Lowell L. Lorenzo Department of Industrial Engineering and OR</p>
Accepting period	1st & 2nd Semester, 2016-2017	1st & 2nd Semester, 2016-2017
Deadline of Application	June 15, 2016	June 15, 2016

BS ME Mechanical Engineering	<ul style="list-style-type: none"> ● Curriculum Weighted Average (CWA) = 2.0 or better ● Math & Science Weighted (MSWA) = 1.75 or better ● Must have passed Math 53 or equivalent ● Must have passed Physics 71 or equivalent ● Must have completed at least 30 academic units ● Must be able to complete course within prescribed limit (No MRR extension) ● Must submit certified True Copy of Grades (TCG) or (TCG) or certified CRS printout of grades ● Must submit letter to the department stating the reason for shifting/transferring with contact details. ● Must submit a letter of consent from parent or guardian ● Must submit Career Assessment Report from Office of Counseling and Guidance ● Must pass interview if required by the admission Committee <p>Chair – Prof. Ralph S. Jose Department of Mechanical Engineering</p>	<ul style="list-style-type: none"> ● Curriculum Weighted Average (CWA) = 2.0 or better ● Math & Science Weighted (MSWA) = 1.75 or better ● Must have passed Math 53 or equivalent ● Must have passed Physics 71 or equivalent ● Must have completed at least 30 academic units ● Must be able to complete course within prescribed limit (No MRR extension) ● Must submit certified True Copy of Grades (TCG) or (TCG) or certified CRS printout of grades ● Must submit letter to the department stating the reason for shifting/transferring with contact details. ● Must submit a letter of consent from parent or guardian ● Must submit Career Assessment Report from Office of Counseling and Guidance ● Must pass interview if required by the admission Committee <p>Chair – Prof. Ralph S. Jose Department of Mechanical Engineering</p>
Accepting period	1st & 2nd Semester, 2016-2017	1st & 2nd Semester, 2016-2017
Deadline of Application	June 15, 2016	June 15, 2016

Degree/Program	Shiftees from other colleges within Diliman	Transferees from UP units outside Diliman
<p>BS EM Mining Engineering</p> <p>BS MetE Metallurgical Engineering</p> <p>BS MatE Materials Engineering</p>	<ul style="list-style-type: none"> ● General Weighted Average (GWA) =2.00 or better ● Math & Science Weighted Average (MSWA) =2.00 or better ● Must have passed Math 17, Math 53, Chem 16 or equivalent ● No grade of 5.0 in Math & Science ● Must have completed at least 30 academic units ● Must be able to complete course within prescribed limit (no MRR extension) ● True Copy of Grades (TCG) ● Must submit letter to the Department stating the reason for shifting/transferring & all the contact details. ● Must submit a letter of consent from parent or guardian ● Career Assessment Report from Office of Counseling and Guidance ● Interview depends upon the grades of students wait for the department notification <p>Chair – Dr. Magdaleno R. Vasquez, Jr. Department of Mining, Metallurgical and Materials Eng'g</p>	<ul style="list-style-type: none"> ● General Weighted Average (GWA) =2.00 or better ● Math & Science Weighted Average (MSWA) =2.00 or better ● Must have passed Math 17, Math 53, Chem 16 or equivalent ● No grade of 5.0 in Math & Science ● Must have completed at least 30 academic units ● Must be able to complete course within prescribed limit (no MRR extension) ● True Copy of Grades (TCG) ● Must submit letter to the Department stating the reason the for shifting/transferring & all the contact details. ● Must submit a letter of consent from parent or guardian ● Career Assessment Report from Office of Counseling and Guidance ● Interview depends upon the grades of students wait for the department notification <p>Chair – Dr. Magdaleno R. Vasquez, Jr. Department of Mining, Metallurgical and Materials Eng'g</p>
Accepting period	1 st Semester, 2016-2017	1 st Semester, 2016-2017
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