

EXCUSE SLIP	COLLEGE OF ENGINEERING U.P. Diliman, Quezon City	
<i>Name:</i>	<i>Student Number:</i>	<i>Date:</i>

Dr. Jhoanna Rhodette I. Pedrasa
College Secretary
U.P. College of Engineering

Dear Sir:

I have the honor to request for an excuse of my absence on _____(dates) in the subjects listed below for the following reasons: _____

<i>Subjects with missed exams/quizzes</i>	<i>Subjects with No missed exams/quizzes</i>
1.	1.
2.	2.
3.	3.
4.	4.

Respectfully yours,

Signature

Documents Submitted: <input type="checkbox"/> Medical Certificate <input type="checkbox"/> Letter from Parent/Guardian <input type="checkbox"/> No supporting papers presented	Action Taken: <input type="checkbox"/> Excuse <input type="checkbox"/> Teacher's Discretion <p style="text-align: center;"><u>DR. JHOANNA RHODETTE I. PEDRASA</u> College Secretary</p>
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